

Basic furniture, equipment and services included in the package fee for

**Palais am Funkturm**  
**Small and medium - sized galleries**  
**east / west**

- one-time chair arrangement in rows
- 1 digital lectern with 1 microphone<sup>1</sup>
- presidium with 2 chairs and 2 microphones<sup>1</sup>
- 1 PC audio port at the lectern
- 1 microphone port (handheld or clipped microphone)
- 1 floor standing microphone<sup>1</sup> in room
- PA system
- 16:9 images projected onto 1 screen (280x160cm), in general viewing direction
- 1 projector (elevated), 6,000 ANSI lumens
- connecting leads to projector, HDMI, on lectern<sup>2</sup>
- artificial room lighting, illuminated presidium and lectern
- wastepaper basket
- cleaning service
- air conditioning
- wall-to-wall non-removable carpeting
- wall-mounted power sockets (230 V), including electricity consumption



example

Manually operated sun blinds on windows.

Chairs in rows are connected and non-movable.

Please note that any changes regarding room usage must be specified in advance and are subject to feasibility.

For fire safety reasons it is prohibited to leave doors open.

For fire safety reasons objects can only be placed in designated grid areas.

Only Messe Berlin staff is allowed to operate the technical equipment.

Personnel costs for construction and dismantling of the listed furniture and equipment items are included in the rental fee.

Staff employed to operate the technical equipment as well as changes to the standard setup are subject to additional fees.

For safety reasons floor plan areas marked in green must remain unobstructed.

<sup>1</sup> wired

<sup>2</sup> users with laptops must bring their own adapters (e.g. HDMI > DVI)