

Basic furniture, equipment and services included in the package for

**Palais am Funkturm  
Gala version for max. 600 people**

- one-time furniture arrangement with round tables (Ø 180cm) incl. tablecloth
- 1 digital lectern with 1 microphone<sup>1</sup>
- raised presidium with 4 chairs and 4 microphones<sup>1</sup>
- stage 10x6x0,66m
- 1 PC audio port at the lectern
- 2 microphone ports  
(handheld or clipped microphones)
- 4 floor standing microphones<sup>1</sup> in room
- PA system
- 16:10 images projected onto 1 screen<sup>2</sup>  
(410x300cm)
- 1 projector (elevated), 8,500 ANSI lumens
- connecting leads to projector, HDMI, on lectern<sup>3</sup>
- wastepaper basket
- artificial room lighting, illuminated presidium and lectern
- cleaning service
- air conditioning
- wall-to-wall non-removable carpeting)
- wooden dance floor (260 sq. m)



Example

Manually operated sun blinds on windows.

Chairs in rows are connected and non-movable.

Please note that any changes regarding room usage must be specified in advance and are subject to feasibility.

For fire safety reasons it is prohibited to leave doors open.

For fire safety reasons objects can only be placed in designated grid areas.

Only Messe Berlin staff is allowed to operate the technical equipment.

Personnel costs for construction and dismantling of the listed furniture and equipment items are included in the rental fee.

Staff employed to operate the technical equipment as well as changes to the standard setup are subject to additional fees.

For safety reasons floor plan areas marked in green must remain unobstructed.

<sup>1</sup> wired

<sup>2</sup> not centred – left-hand or right-hand side

<sup>3</sup> users with laptops must bring their own adapters (e.g. HDMI > DVI)