
SYNERGY & COMPETENCE

Internship – Sales/Business Development

We are looking for interns to support our Sale/Business Development team at K.I.T. Group Berlin Head Office in the period of **January 2019 until June 2019**.

Who we are

K.I.T. Group started over thirty years ago with our headquarters in Berlin. Our roots are in Europe, but our expertise is now practiced throughout the world, giving the company a true global presence. Our wealth of experience, highly qualified multilingual staff, innovative communication and data technologies, high-grade technical know-how and a network of experts all make K.I.T. Group a preferred partner for many associations, organisations, and companies.

Position offered

The successful applicant will assist the team in the preparation and completion of the organisation of international conferences.

- Research on internet and telephone concerning customer acquisition
- Assistance and support in project work of congresses
- Online-Support and maintenance of ESOS®
- Enjoy cold calling people and taking care of customer needs and requirements
- Demonstrate understanding of sales processes, source new sales opportunities through outbound calls and emails
- Make weekly updates and report to the Business Development Manager

Your Profile

- Good knowledge of Microsoft Office (especially Excel)
- Very good English skills, other languages are a plus
- "Getting things done" attitude: high level of motivation
- Previous sales experiences may be of advantage but are not mandatory

Contact

Please email your motivation letter and CV to: praktikant@kit-group.org